

Virginia HIV Community Planning Group Meeting Summary

Members Present: Odile Attiglah, Shimeles Bekele, Rhonda Callaham, Hugo Delgado, Pierre Diaz, Janet Hall, Richard Hall, Cheryl Hoffman, Elaine Martin, Nicholas Mattsson, Diane Oehl, Rachel Rees, Edward Strickler, Bruce Taylor, Adam Thompson, Silvia Villacampa

Members Absent: Gregory Fordham, Robert Hewitt, Mike King, Shawn McNulty, Ruth Royster, Thomas Salyer, Donald Walker, Shannon Young

Other Attendees: Ashley Carter, Kathleen Carter, Cat Hulburt, Shelley Taylor-Donahue of the Virginia Department of Health; Jane Hubbell of James Madison University; Kendra Weindling of Roanoke Health Department (representing Martha Lees), Laird Peterson of Fan Free Clinic (representing Shawn McNulty); Jonathan Spain, guest

Welcome and Roll Call

Elaine convened the meeting by conference call at 10:00 AM.

HIV Prevention Update - Elaine Martin

- *HIV Stops With Us* - The project will start in May in Eastern, Central and Northwest regions. A conference call is scheduled next week with Better World Advertising
- *Foto-Novela* - 40% of respondents to a recent survey indicated that they didn't know about it. Elaine is completing an analysis to strategize about how to get the word out and will send out a follow-up e-mail. She indicated that agencies can order up to 50 copies at a time through the Hotline and copies are also available at local health departments. Those respondents who have seen it, like it. Elaine asked members to send information about Latino organizations that we aren't aware of and Silvia Villacampa volunteered to help and will order a large number for the Metropolitan Latino Coalition.
- *AIDS Services & Education grant* - On the chopping block to be cut by 50%. It currently funds outreach to rural communities, HIV prevention in jails through the Council of Community Services, and Fan Free Clinic for transgender population.
- *Evaluation of last CPG meeting* - A question was posed: *How do we monitor CBOs?* Elaine stated she will present on this subject at a future meeting (won't talk about the performance of individual contractors) and that this was a great question.

- *HIV prevention funding update* – Elaine indicated that more federal funding is now available for HIV prevention but she doesn't know when CDC will let us know. NASTAD released information on increased funding for MSM but Elaine is not sure how the money will be distributed. She contacted Stan Phillip for specifics but hasn't heard back.
- *Rainbow Tuesdays Clinic* – Paying for advertising in the Metro weekly magazine and developing outreach materials, also paying for some of the tests and some of the advertising. Staff will be invited to present at a future meeting.

HIV Care Update - Shelley Taylor-Donahue

- *New staff* - Shelley reported that two new staff have joined the HIV Care team: Pam Whitaker will work on direct contracts in Central region and can be reached at (804) 864-7219 or pamela.whitaker@vdh.virginia.gov. Jason Lowe, who will support HCS through grant development and coordination, can be reached at (804) 864-8014 or jason.lowe@vdh.virginia.gov.
- *Annual peer review wrap-up meeting* on January 31, 2010 – productive
- *Part B grant application* – is due February 26th. For Parts A and B, strong emphasis on early intervention services to identify people who are unaware of their HIV status and link them to care. The Minority AIDS Initiative project is folded into this grant (last year it was separate) and will be on the same cycle. Guidance on Part B supplemental application should be available in the next month or so.
- *General Assembly* – Only main bill associated with HIV is HB160, which implements mandatory HIV testing in correctional facilities.
- *Annual all grantee meeting* will be held May 4 in Richmond (location TBD). INOVA Juniper is coordinating the planning process, and one objective this year will be to increase prevention access information. Shelley asked members to get in touch with David Hoover at INOVA at 703-321-2577 or david.hoover@inova.org or Donna Cantrell at the VCU HIV/AIDS Center at (804) 828-2258 or donna.cantrell@vcu.edu.

AIDS Drug Assistance Program (ADAP) Update - Rachel Rees

Rachel reported that Central Eligibility is now up and running in all six launch sites: Prince William (first site), Central Virginia (Lynchburg), Peninsula, Hampton, Henrico and Arlington (most recent - started February 1). Approximately 500 applications have been completed. The plan is to have Norfolk up and running next because it has the highest volume (Patient Services, Inc. is well prepared for that challenge). The next launch sites will be health departments that have lost their pharmacies.

Current Demographics/Gaps in Representation

Cat thanked everyone for the 100% response; necessary to determine membership holes. Some statistics given were: bulk of members are 50 and above; the smallest representation is for those aged 25-29; gender is predominately male (good because it reflects HIV infection rates by gender); race is 50% white, 42% Black or African American, 8% no response; Regional representation is mostly urban (need to recruit rural members); 48% of members represent MSM; and Regional representation from Central is the lowest it has ever been. Melissa Baker, Bill Briggs, Rosalyn Cousar have resigned due to new job opportunities. Diane Oehl of the Department of Behavioral Health and Developmental Services will take on some of the duties that Denise Clayborn had taken on; still need representation from the Department of Education, Juvenile Justice and Social Services. Elaine suggested that perhaps we should recruit staff from state prisons and other local agencies instead of the Department of Corrections. She asked members to recruit local people to provide local perspectives and to submit those names to Cat or Shelley. Also need to recruit youth (people in their 20s) but she pointed out that we have a hard time retaining that age group because of school obligations. The good news is that we've had the best Northwest representation we've ever had and we have good representation for our targeted populations.

Election Results

Elaine did not have election results for the Membership Committee because not all members have voted. She asked members who haven't voted to do so after the conference call. A special meeting will be convened to bring on new members.

Young African-American Men who Have Sex with Men Survey Update –

Cat Hulburt

Cat gave a brief survey overview for representatives and guests. She noted some of the challenges have been: 1) time sensitive, had to move fast; 2) small sample for key informants (14); 3) staff transition; and 4) issues with outside consultant data (some of the data was incorrectly utilized) and consequently some of the data had to be reworked. Future plans (recommendations that focus specifically on young AA MSM) are to keep the focus narrow – timelines and goals. Cat stated that the next version of report will be much better because she has been re-analyzing some of the data. The report will be sent with the annual progress report that is due to CDC on March 31. She is also working on some presentation materials to utilize with the report, a resource list, and will break down some of the recommendations, e.g. by 12-month and longer-term objectives. Cat will be sending out materials to get feedback before the

April 2 meeting, and hopes the final product will be a very specific plan that we'll be proud to submit to CDC. Ed Strickler suggested sharing the draft with a variety of young MSM groups as a reality check, something to consider helping develop the inventory resource list.

Elaine stated that an outside consultant was brought in due to staffing issues at VDH and that VDH wanted someone who could develop rapport with the target population. She indicated that good rapport was accomplished but what we didn't get were strong reporting and data collecting skills.

Community Services Assessment - Elaine Martin

Elaine stated that we're at the point where we need to start the process to develop a new one. Concerning the unmet needs document, for some populations there is a tremendous amount of information but for others not much at all. Elaine reminded members to keep in mind our funding during this time decreased and she is proud of what the CPG accomplished, especially for people living with HIV and for transgender individuals. However, concerning some populations such as Latinos, the scale of what we've done is insufficient and there are lots of unmet needs. For MSM, the epidemic has shifted to young MSM. We will include this in the new comprehensive plan and identify other populations that still need attention (e.g., homeless).

Process for Needs Assessment - Cat Hulburt

For 2010, Cat had e-mailed a PowerPoint presentation to everyone looking at a new way to identify where we need services, and to also update the inventory resource list. She elaborated on the five types of definitions: knowledge, persuasion (internal), skills, access, supportive norms (external pressure). Elaine stated the needs process is the most difficult part of the Community Services Assessment process and that's why we're reviewing again today. Cat gave an overview of the best examples presented from the teen pregnancy exercise at the December meeting and asked for feedback from members, for example "What is worrisome about this process?" Janet Hall liked the process, stating that it "works in my mind". Cat thought someone would mention the time needed to invest in the process. She will break down the process to populations represented by the CPG to give input and feedback without the CPG as a whole doing one population at a time. She suggested that we might break down populations into sub-categories. Elaine stated that this will help us identify more specific categories for target populations which we need to do in 2011; CDC thinks our categories are too broad, making it difficult to direct dollars for services. Not all needs can be addressed and we will have to identify four to five specific items.

Ultimately, we will hone down a large list to a much smaller one with a much narrower focus.

Discussion of Resource Inventory - Cat Hulburt

Cat stated that the inventory is helpful because it reminds us of what needs we've been addressing and what areas we didn't do a good job of addressing. She suggested adding "scale" to see what's happening as the result of the funding. Providing specific numbers will show us if enough clients are being served. Bruce suggested adding something about partnering with agencies who provide clinical services. Elaine stated that the challenge is that we can't place the whole amount into one category; we have to ask the agency how they'll break up the money for each targeted population. We also have to look at strategies for those agencies we fund and those we don't fund. Bruce stated that it would be useful to be more specific about locations, perhaps break down locations into small geographic areas (e.g., Richmond metropolitan includes Henrico, Chesterfield, etc. and is a huge area). Elaine inquired of Ashley Carter if mapping using zip codes is available? Shelley replied that it is available and is already being used with Ryan White.

Timeline - Elaine Martin

Elaine stated that the CPG will start identifying populations at the April meeting. Cat will have a revised format for incorporating this before the meeting. Elaine would like to have the resource inventory process completed by the end of summer 2010. She asked if anyone needed any more information concerning the community assessment planning process. There was no response. Cat reiterated that members need to have a grasp of the process and to call her if more clarification is needed and she will be glad to answer questions. Elaine will also keep checking in through the process.

Review of December Meeting Summary

A motion was made and seconded to adopt the minutes as written. Motion passed.

Planning for the April Meeting

- ★ Get started with needs assessment process
- ★ Care - Early intervention projects and collaborations (CHARLI, P4P, etc.)
- ★ Monitoring poor performance of contractors
- ★ Northwest snapshot
- ★ Metropolitan Latino Coalition presentation
- ★ Year-end survey results
- ★ What's happening trend-wise with HIV-prevention data?

Adjournment

The conference call was adjourned at 11:35.

Elaine Martin, Health Department Co-Chair

Date

Kathleen Carter, Recording Secretary

Date